



# COVID-19 VENUE PLAN

## Summer Series Round 5

### Taupo International Motorsport Park

### Sunday 27 February 2022

Name of Event: Summer Series Round 5

Organising Club: Auckland Car Club Inc.

Event Venue: Taupo International Motorsport Park

Event Date: 27 February 2022 Permit Number: 220004

## EVENT CRITERIA

AREA of INTEREST	COMMENTS and PROCESSES
<b>Individual Defined Spaces</b> How will each defined space be separated?	Four defined spaces have been created (see site diagram in Appendix A). Area 1 (Blue) and Area 2 (Green) are formed by the garages and are naturally separated. Area 3 (Red) and Area 4 (Yellow) will be separated by cones and tape between the two Areas. Separate washrooms will be allocated to each Area and will be marked with the colour code. It is compulsory face masks be worn at all times except when competitors are in their vehicles competing. Social distancing will be encouraged.
<b>Venue Access</b> How will entry and exit points be managed?	Only one entry/exit point will be open. Security guards will check everyone entering. My Vaccine Passes will be checked and everyone (over the age of 12) will be asked to scan the Contact Tracing QR code of fill in their contact details in the paper register. Everyone will be given a wrist band colour coded to the Area to which they have been assigned. Officials and Volunteers will be assigned a special purple wrist band.
<b>Venue Capacity</b> How will maximum numbers be managed in each defined space? Note: each space needs to clearly note how many attendees are permitted.	A maximum of 100 people will be allowed in each area. Competitors will be encouraged to minimise the number of people they bring to the event. However, because people are coming from Auckland, we do expect competitors will bring family members. The expected number of entries is low so we do not expect the 100 person maximum will be exceeded. Only 100 of each colour of wrist band will be available so we will know if we are close to the 100 maximum.

<p><b>Documentation &amp; Safety Audits</b> How will Documentation &amp; Safety Audits be managed in each defined space?</p>	<p>Entries are being accepted through the Club's on-line entry system. An editable .pdf entry form will be posted on the Club's web site. Competitors can complete this form and must email or text it to the Secretary. Entry payments will be taken electronically. As much of the Documentation as possible will be managed on-line by having competitors email or text copies of their club membership cards, MotorSport competition licences and vehicle log books to the Secretary. For those competitors unable to manage this, limited in-person Documentation will be managed on the Saturday Test Day prior to the event and on the day of the event. We hope the number of competitors needing this will be low (and based on previous events run at Level 2, this was the case).</p> <p>As competitors submit their log books they will be advised whether their vehicle needs to be scrutineered. Scrutineering will be spread across the Saturday afternoon of the Test Day and the morning of the event to minimise congregating. Social distancing will be observed while inspections are taking place.</p>
<p><b>Control room/Administration/HQ</b> Please note how many are permitted in each area based on the Back In Motion Guidelines?</p>	<p>The number of people permitted in these areas will follow the one metre spacing rule. Race control will be closed door entry restricted only. Timing will be restricted entry also, essential personnel only, no competitors should need to access Level 2. Hearings and other required meetings will be carried out with distancing and in a suite where this can be achieved.</p>
<p><b>Spectators</b> Demonstrate how spectators will be segregated from Competitors and event Officials</p>	<p>Spectators are not allowed.</p>

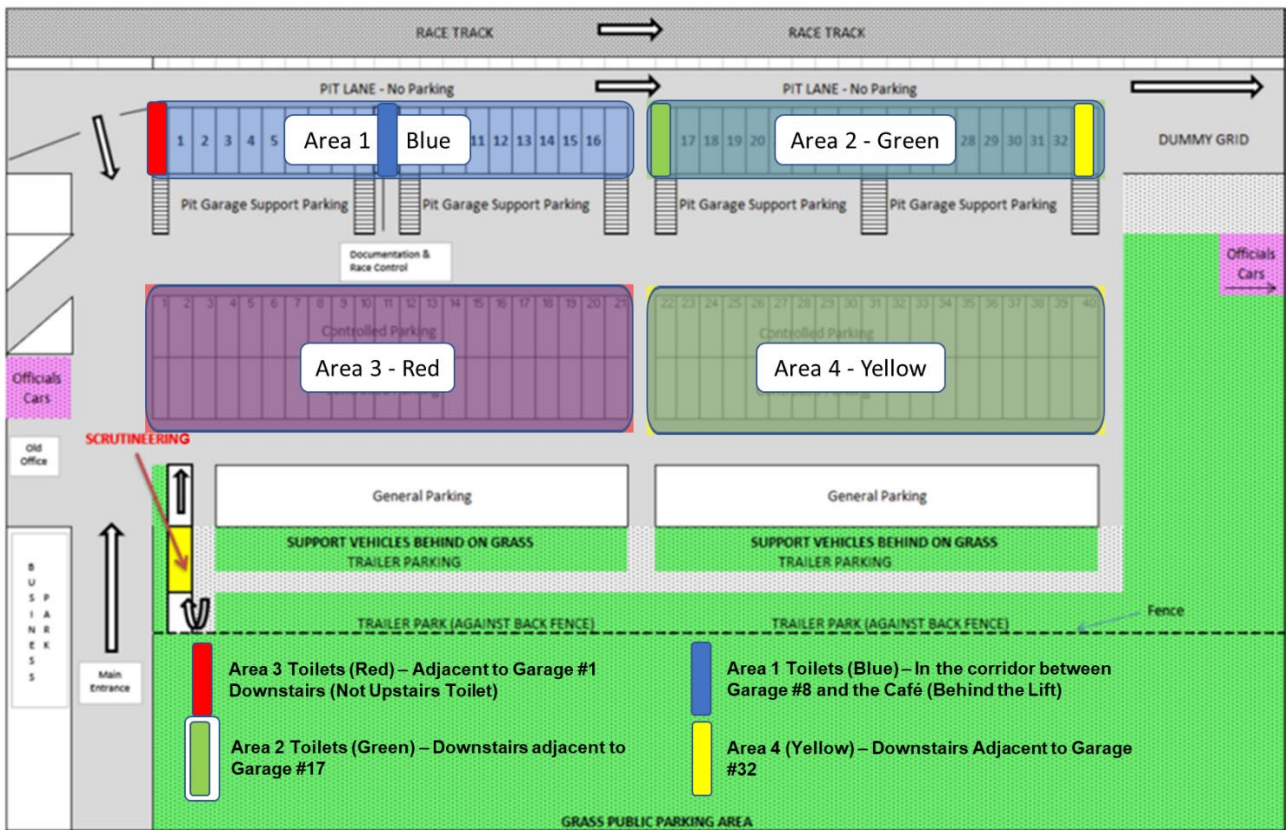
Name: Craig Holmes

Date: 16 February 2022

Club Role: Secretary/Treasurer

Signature: 

# Appendix A



## **Personnel Location List**

Location	Personnel
Race Control Office	
Timekeeping Office	Melanie Coleman
Steward Office	Steve Lachman (Chair) Campbell Robertson
Clerk of the Course Office	Mal Clunnie Peter Woodward Jacki Hanning
Secretariat Office	Craig Holmes (Secretary) Caitlin Chubb (Transponders)
Competitor Relations Officer	Jacki Hanning
Accident Investigator	
Commentator Office	Mike Howe
Security Guards	Two guards will be stationed at the gate to check My Vaccine Passes and contract tracing.